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DD/A 81-0316/5

24 JUL 1981

MEMORANDUM FOR: Director of Communications  
Director of Data Processing  
Director of Finance  
Director of Information Services  
Director of Logistics  
Director of Medical Services  
Director of Security  
Director of Training & Education

FROM: Harry E. Fitzwater  
Deputy Director for Administration

SUBJECT: Intelligence Capabilities 85 Exercise

1. This memorandum is intended to provide some background information on an Agency-level planning exercise which may require some short-term use of your resources between now and 1 October 1981.

25X1

2. In March 1981, [ ] issued a call for an Intelligence Community estimate of the capabilities that will be necessary to support U.S. policymakers with intelligence by 1985. An executive level Steering Group, chaired by the DDCI was formed as was a Staff Working Group. The composition of each is attached for your information. The Staff Working Group was charged with defining intelligence challenges in the 1980's and then with reviewing the programmed intelligence capabilities and identifying incremental capabilities needed to meet perceived deficiencies. The group has completed its identification of nine issues, one of which contains four subissues. The CIA team leaders who will be responsible for conducting the review for our Agency have been selected. A list of the issues and team leaders is also attached.

3. The tentative timetable for completion of this exercise is as follows:

31 July 81	- completion of papers
4 August 81	- Issue Review by EXCOM

Upon removal of attachments

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6 August 81 - briefing to members of the Steering Group. DDCI is scheduled to be the presenter to this group.

August-September - Amalgamation of CIA and other IC papers.

1 October 81 - final paper delivered to NSC.

4. DDA involvement includes:

-- [redacted] is the team leader of the Communications issue. Several OC personnel are members.

--- DDA personnel with a particular speciality, (e.g. monetary, supply, transportation, ordnance areas) may be asked to participate on a team or contribute a short statement to a team paper.

--- planning personnel may be asked to arrange for team membership.

5. There are several documents available for reading in the DDA Management Staff if you have any further interest or if you need further information. I have pledged DDA support to any team leader who may require our input.

[redacted]  
Harry E. Fitzwater

Attachments:  
As Stated

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